

Board of Commissioners
Chair Ed Wolfe
Vice Chair Rob Putaansuu
Becky Erickson
Charlotte Garrido
Robert Gelder
Danielle Murphy
Val Tollefson
Executive Director
Stuart Grogan



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**HOUSING KITSAP BOARD OF COMMISSIONERS
WORK STUDY
SEPTEMBER 19, 2017
MINUTES**

Board in Attendance: Mayor of City of Port Orchard Rob Putaansuu (Vice Chair), Mayor of City of Poulsbo Becky Erickson, Kitsap County Commissioner Charlotte Garrido, City of Bainbridge Island Council Member Val Tollefson.

Attending Staff: Executive Director Stuart Grogan, Chief Financial Officer Wendy Dutenhoeffer, Self-Help Program Director Dean Nail, Director of Real Estate Management and Housing Programs Holly Paterson, Administrative Support Assistant Kathleen Fritz

Absent: Kitsap County Commissioner Ed Wolfe(Chair), Kitsap County Commissioner Rob Gelder, Resident Commissioner Danielle Murphy, Project Manager of Affordable Housing Development Mike Brown.

1. Call to Order:

Vice Chair Putaansuu called the meeting to order at approximately 10:48 a.m.

2. Review of the proposed agenda:

Commissioner Tollefson stated that he would prefer there not be a "home tab" on the PDF version of the agenda supplied to the Board, he feels that it "gets in the way" and would prefer the agenda just have the bookmarks and page numbers for the supporting documents.

3. Meeting Minutes:

Incorrect meeting minutes were provided, resulting in no prepared meeting minutes to be approved. Corrected minutes will be provided at October's Work Study Meeting.

4. Board questions and discussion regarding the Program Updates:

Stuart mentioned, in the Executive report, is an introduction to the pre-meeting that will set up the review of the Executive Director. Stuart discussed the review timeline, stating that at October's Board meeting there will be a personnel item for Executive Session; Human Resources Specialist, Carol Glenn, will be available to answer any questions and assist in the review. Stuart also mentioned, on page six of the provided program updates report, there was a mistake in wording regarding legal issues with Advantage Waste Consultants; Stuart stated that he mistakenly used "mediation", when it should have been "arbitration".

8. **Adjournment:**

The Board of Commissioners Work Study meeting was adjourned at approximately 11:35 AM.

ATTEST:



STUART GROGAN
Executive Director

ATTEST:



KATHLEEN FRITZ
Administrative Support Assistant

10/17/2017

Date Approved